

## **Record of Decisions**

### **Award of Contract for Parking Notice and Permit Processing System**

#### **Decision Taker**

Cabinet on 10 January 2023.

#### **Decision**

That a direct award for a new contract with the current supplier Taranto from the 1 April 2023 for one year with the option to extend for a further year be approved.

#### **Reason for the Decision**

To ensure the most cost effective way to re-procure a parking notice processing and permit system via a Direct Award to the current provider for up to two years to allow full market engagement to ensure new and emerging products for these types of systems were included in the procurement process.

#### **Implementation**

This decision will come into force and may be implemented on 23 January 2023 unless the call-in procedure is triggered (as set out in the Standing Orders in relation to Overview and Scrutiny).

#### **Information**

To award a contract to the current supplier, for a period of up to two years, to enable the Council to issue parking penalty charge notices and permits. This system ensures parking penalty charge notices are issued to vehicles parking in contravention, an appeals service and recovery of unpaid penalty charge notices in line with legislation. The system also provided a permit module to issue all parking permits to park in either car parks or on street.

At the meeting Councillor Carter proposed and Councillor Cowell seconded a motion that was agreed unanimously by the Cabinet, as set out above.

#### **Alternative Options considered and rejected at the time of the decision**

Issuing a tender opportunity to the market is not an option at the present time due to the resources required to conduct market testing, procure, test, set up, implement a new system and migrate data within the timescale

With agreement for up to a further two years this would provide time to ensure resources were available to support a procurement project which would include setting up a Project Board and market testing. Market testing would ensure that the best solution for the Council was procured to include systems which were new to the market.

#### **Is this a Key Decision?**

No

**Does the call-in procedure apply?**

Yes

**Declarations of interest** (including details of any relevant dispensations issued by the Standards Committee)

None.

**Published**

13 January 2023

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Deputy Leader of Torbay Council on behalf of the Cabinet